

**A. R. BLUETT MEMORIAL AWARD
2007/2008 SUBMISSION**

1. Council Details

	
Council Name:	
Membership (LGA or Shires Association)	Shires Association
Council Address:	Warren Road, Gilgandra NSW 2827
Contact Person:	Mr Paul Mann, General Manager
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Mayor:	Councillor Doug Lummis
General Manager:	Mr Paul Mann

2. **Brief Statistics for 2007/2008 (as at 1 July 2008)**

Total Population – Council Area: (Source: ABS – Regional Population Growth Table)	4,700
Population – Urban:	2,700
Population – Rural:	2,000
Council Area (sq km):	4817 sq km
No of Staff: (Fulltime equivalent staff at the end of the reporting period)	180

3. Principal Activities

Capital Works and Services (including utility services)

Sewer Effluent Reuse Project

Significant progress was made with a long term sewer effluent reuse project in 07/08. Negotiations were finalised with the end user of waste water and land owners in the vicinity. Extensive test boring of the site was carried out and the development application prepared. The total project will be in the vicinity of \$1 million with costs for 07/08 being \$90,000.

This project will ensure environmentally responsible disposal and re-use of sewage effluent through irrigation. Presently, Council's licence allows uncontrolled discharge of effluent into the sewerage treatment works grounds.

New Town Water Supply Bore

A new town water supply bore was drilled by the Department Environment and Climate Change. In 2007/08 switchgear was designed and ordered, the rising column and pump were installed, a power upgrade was ordered from Country Energy and rising main pipes were purchased. The project is due for completion in 2008/09. This bore will complement existing bores and ensure a reliable water supply in times of drought.

Telemetry

Telemetry for control of Council's Town Water Supply Bores and Reservoirs, Gilgandra's Sewerage Pump Station and Tooraweenah Emergency Water Supply went to tender in 07/08. The tender for design and construction of this equipment was awarded and the project is due for completion in October 08.

When installed, the system will allow co-ordination of water supply from the bores to the filtration plant from a central location.

It will also allow the sewage pump stations to be operated automatically from a central location. This is a substantial improvement over the existing situation where sewage pump stations have to be operated manually on site during break downs.

Switching Gear – Water Filtration Plant

New switching gear was installed at the Water Filtration Plant to replace obsolete equipment that was approximately 30 years old. The new equipment is adapted to facilitate radio controlled telemetry which is to be installed in 2008/09.

Bairstows Lane Culvert

An eight cell box culvert was constructed at the Balladoran Creek over an existing concrete causeway on Bairstows Lane at a cost \$92,000. The project used CDEP trainees and will provide all weather access for the school bus and residents of the area, who previously had been isolated from essential services following heavy rain.

Relocation of Water Mains - Waugan Street

400 metres of water mains were relocated in Waugan Street in preparation for road, kerb and gutter rehabilitation during 2008/09. The project cost approx \$40,000 and was carried out as an alternative to lowering water services along the street and improving pressure at the same time.

Water Main Extension – Cooe Drive

Water supply mains were extended approximately 200 metres along Cooe Drive into the Cooe Lodge Retirement Village. This completed a ring main through the Retirement Village and provided a substantial increase in water pressure for the newly constructed Special Care Wing.

Plant

Major plant purchases during the year included:

- Jetpatcher pavement repair unit - \$273,000
- Rubber tyred roller - \$129,000
- Crew Cab truck - \$60,000
- Conversion of old patching truck to water truck - \$43,000
- Bogie axle semi trailer water tank - \$60,000

Cultural and Heritage

Community Based Heritage Study

In line with a directive from the Minister for Planning and in preparation of a new LEP, Council has commenced a Community Based Heritage Study with the objective of listing properties within Gilgandra Shire in the next Local Environmental Plan. At a cost of \$24,600, the study is jointly funded by Council and the NSW Heritage Office. The project is progressing well, with an expected completion date of December 2008.

Cooee Heritage Centre

Engaged consultant to review operations at Cooee Heritage Centre to establish the most sustainable model in terms of financial and community needs. The consultant's report is expected in August 08 and will provide a blue print for future management of the Centre.

Sport and Recreation

Basketball Court

A jointly funded project between NSW Sport and Recreation, Council and the Gilgandra Basketball Association saw the construction of a large roof structure over an outdoor basketball court at the Gilgandra Youth Club. The project cost \$120,000 and this is stage in a two stage process to provide Gilgandra with an full size indoor basketball stadium, capable of hosting major representative competitions.

Portable Electronic Scoreboard and Storage Shed

Council, with the assistance of a \$7000 grant from the NSW Department of Sport and Recreation, constructed a portable electronic scoreboard. The original grant was to install a permanent electronic scoreboard but, after consultation with the Department, Council was able to build a transportable scoreboard to enable cricket, rugby league and rugby union to use it at different venues. The total cost of this project was \$17,000.

A five bay storage shed was constructed at McGrane Oval with the assistance of a \$6500 grant from NSW Sport and Recreation. The storage shed enables local sporting groups to store their equipment on site in a secure weatherproof facility. The total cost of this project was \$13,000.

Both these projects were initiatives of the Gilgandra Sports Council and Gilgandra Shire Council.

Merri Street Park

Following a request from a number of children living in the area, a concept plan was developed for a recreation area in Merri Street. This project involved close consultation with the community, and Aboriginal community in particular, and the Department of Housing who own the land.

The development of the concept plan and purchase of equipment occurred in 07/08 and the project will be completed by August 09. The delays in this project have been due to subdivision issues.

Economic and Social Development

myKp Project

Council was approached by myKP to be part of a test case project to provide free wireless internet within Gilgandra and the project has exceeded the expectations of all concerned.

The availability of wireless internet gives Gilgandra a competitive advantage over other towns on the Newell Highway and gives the travelling public an extra reason to stop.

Gilgandra is getting over 2,500 unique visits per month which is excellent and proves people from outside Gilgandra are stopping to use the service.

New IGA Supermarket

Council, as a co-developer, has been heavily involved in negotiations with landowners to purchase land for access and additional parking to complement a new 2000m² supermarket plus an adjacent tavern and café.

The supermarket will be located in the CBD and Council has worked closely with the developer to progress the development application and construction certificate process. Council also resolved to engage consultants to undertake a study of the CBD with a view to improving the streetscape.

This new shopping precinct with very modern supermarket facilities will help attract business to Gilgandra and reduce shopping drift to the nearby regional centre of Dubbo and will no doubt act as an impetus for other business to update and benefit from these new developments.

Orana Region Business Excellence Awards

Gilgandra Shire Council won the right to host this award presentation night with all business award winners from the eleven local government areas in the Orana Region.

280 people attended the function with guest speaker for the evening being Alan Jones. The event produced much publicity for Gilgandra and an estimated \$40,000 was spent in the local community.

Built and Natural Environment

RTA Single Invitation Maintenance Contract Works

Council's budget for 2007/08 was \$178,000 for routine maintenance; \$185,000 for provision of ordered works; and \$240,000 for resealing. The total contract for 2007/08 was worth \$1.1 million with the difference of approximately \$500,000 being made up of additional ordered works.

Stormwater

A hydraulic analysis of the Gilgandra stormwater system was commissioned and completed during 2007. This information was used to prepare a five year works program addressing problem spots in the Gilgandra stormwater drainage system. The cost of the study was \$10,000.

Western Land Use Study

The Western Land Use Study forms part of the NSW Planning Reform Process and is being undertaken in conjunction with Narromine, Warren, Bogan and Coonamble Shire Councils. The study progressed in 2007/08 and will provide Council with a model LEP in preparation for our new comprehensive LEP due to be completed by the end of 2009.

Planning for further industrial and residential land

As part of the Western Land Use Study, Council has identified there is a significant shortage of industrial land within Gilgandra Shire. Council has commenced negotiations with prospective landholders with the view to purchasing and rezoning suitable land to meet the growing commercial demands. In addition, the Study has identified an increase in population will result in pressure on existing residential land stocks. Council has commenced negotiations with prospective landholders and has engaged a consultant to develop a strategic master plan of future residential land.

Environmental Initiatives

Chelmsford Avenue Wetlands

Funding was obtained from the NSW Catchment Management Authority (CMA) for the construction of a water quality improvement project including water detention and reuse devices at the Gilgandra Multipurpose Service (Hospital), swale through the Cooee Lodge Retirement Village and an ephemeral wetland in Chelmsford Avenue. The project will harvest and reuse water at the Gilgandra MPS, alleviate flash flooding at the Cooee Lodge Retirement village and encourage biodiversity.

The project was a result of collaboration between Gilgandra Shire Council and eleven other western Councils in a water quality and salinity alliance. Gilgandra Shire Council was the treasurer for the twelve Councils and managed approximately \$1 million on behalf of the alliance.

The Gilgandra project promotes water conservation and community education.

New Recycling Bins

Council resolved to move to recycling bins to increase recycling operations at the Waste Facility. The Gilgandra Garbage Charge was increased by \$25 per assessment to fund the purchase of recycling bins over 07/08 and 08/09. The bins have been purchased and will be delivered to householders in the village area in August 2008.

A 50% increase in recycling is anticipated in Gilgandra in the first year and it is estimated the amount of waste going to land fill will be reduced by up to 150-200 tonnes per annum. To cater for the increase in recycling, Council has extended the recycling shed and designed and installed new handling equipment.

This improved service will also increase the viability of Carlinda Enterprises (supported employment service) which carries out Council's recycling activities.

Recycling of Concrete

During February/March 08, Council engaged a private contractor and hired a purpose built concrete crusher at a cost of \$60,000 to convert 2,200 tonnes waste concrete to road base. Work assisted in "cleaning up" Council's Waste Facility and will enable a more planned approach to managing the site in the future.

The recycled concrete has since been used in a mixture with natural gravel to produce a very high quality road base material.

Fluorescent Light Recycling

A local resident representing the Pink Disease Support Group alerted Council to the fact that, whilst the Federal Government's plan to replace standard incandescent light bulbs with fluorescent ones to reduce greenhouse emissions has merit, it also presents the dilemma of disposal. Each fluorescent tube contains a level of mercury and Pink Disease sufferers have an intolerance to mercury, even in minute levels.

Council implemented a fluorescent light recycling service with the support of local schools, the hospital and electrical contractors, which allows fluorescent tubes to be recycled. The recycling program, extracts the mercury from the tubes and effectively reduces the amount of mercury ending up in land fill.

E Waste Recycling

Council conducted a project, in conjunction with Netwaste, to enable recycling of equipment such as computer towers, laptops, monitors, printers, etc. This project confirmed Council's commitment to reclaiming unwanted recyclable material before it is dumped in land fill and will also reduce the amount of lead that can contaminate the soil and groundwater.

Liquid Trade Waste

Liquid trade waste licensing was commenced during the year. Approximately 30 businesses were identified as requiring liquid trade waste licences. 12 licences were issued and negotiations are continuing with the remaining businesses. The complete compliance across the community remains a long term project for Council.

Rural Land Fill Sites

Council has moved to closing rural land fills sites by implementing transfer stations at two of its four outlying sites

Clean up Australia

Council co-ordinated clean up activities in Gilgandra which culminated in many students and adults participating in the clean up of our town.

Health and Community Services

Cooee Lodge Retirement Village

New Dementia Wing

At a total cost of \$2.35 million, this ten bed special care dementia wing was commenced in January 2007 and completed and fully occupied in October 2007. The wing is an addition to the current 40 bed Cooee Lodge Hostel and in the same grounds as 49 Villa self care units.

This modern facility boasts:

- enhanced lifestyle through optimus stimulus (ELTOS), person centred care and innovative practices (residents take an active part in their environment by setting tables, washing up, assisting with meals, cleaning, vacuuming, etc)
- a secure environment with wandering paths and events in the garden to stimulate conversations and encourage participation of residents
- a cool and airy colour scheme, much like a home environment
- up to date technology (security, monitoring system, fall prevention, skin integrity, vital call)
- larger doorways and hallways with "no shine" vinyl on floors and multi tactile curtains at windows
- individual bathrooms for each resident which meet disability standards and are equipped with motion sensor lights, heating and no-shine vinyl on floors and walls
- special dementia beds in each room and toilets located within sight of each bed to promote continence
- lighting located to eliminate shadows
- the kitchen as the main hub of the facility, with an extra transition kitchen for noisy tasks

Residents are stimulated heavily each morning, have a quiet time between 1.00-2.00pm and a settling program is implemented through the afternoon. Visiting after 5pm is by appointment only.

Community Hall

A successful grant application from the Harold Jones Estate of \$20,000 is being put towards a community hall to serve the whole Village. Much groundwork has been undertaken during 07/08 and the project will proceed to tender shortly.

Additional Villa Units

A 3 bedroom villa unit was constructed in 2007/08 and plans are underway to build two additional duplexes in 2008/09.

Dental Project – Accommodation and Surgery

A collaborative effort from three levels of Government, Greater Western Area Health Service and a private dentist saw a new two surgery dental clinic constructed and located within the MPS, as well as construction of a two bedroom unit to provide dental accommodation. In addition, Council developed additional car parking and pedestrian access facilities.

At the same time a new day care facility was constructed at the MPS for use by the long stay patients at the MPS, community groups and adjoining residents of the Cooee Lodge complex.

Dental partners included NSW Oral Health, the Federal Government's Regional Partnerships Program and Council, with each contributing \$300,000.

Following establishment of the dental surgery, Council undertook a marketing and promotional campaign to ensure the viability of dental services in Gilgandra continues to increase.

Orana Lifestyle Directions purpose built house

Funded by NSW Department Ageing, Disabilities and Home Care at a total cost \$830,000, the design, tendering and contracting for a new six bedroom special purpose residential for Orana Lifestyle Directions was undertaken and construction commenced in June 08.

Much research and thought went into this six bedroom purpose built accommodation project, designed to meet the changing needs of six clients currently housed across a number of homes in Gilgandra.

Design highlights include:

- Wider hallways to accommodate wheelchairs
- Bathrooms to meet disability standards
- Modern Lifting apparatus
- Wheelchair friendly high garden beds to encourage participation in the garden by residents
- Communication and security features
- Individual reverse cycle units in each bedroom to suit the needs of each client
- Large carport to enable residents to enter and exit vehicles under cover
- Separation of bedroom and living areas to maximize privacy

Pedestrian Access Mobility Plan

A detailed Pedestrian Access and Mobility Plan was developed following community consultation to meet the needs of the community in terms of access around Gilgandra. Council has committed to significant funding of the plan which will greatly enhance access and equity for all residents.

During 2007/08 a concrete footpath was constructed from the Gilgandra MPS to Morris Street (a distance of about 800 metres), to improve access for aged care residents at the Cooee Lodge Retirement Village and pedestrian access to the MPS. This was the first major footpath construction in Gilgandra in over twenty years and was the first stage in implementing \$750,000 worth of works identified in the PAMP.

Senior Citizen's Week

Activities for 2008 included a luncheon for 300 residents, school visits and a bus trip to the Western Plains Zoo. At the luncheon function, Council recognized several residents and presented awards and the crowd was entertained by local performers. Council funded and organised the events.

Australia Day Ceremony

Craig Foster was the Australia Day Ambassador for 2008 and 300 attendees enjoyed an Aussie breakfast in the park and were entertained by a variety of local talent. Council organises the function and community groups provide assistance to ensure Australia Day activities are a success.

20th Birthday Celebrations - Gilgandra Visitors Centre

In April this year, a morning tea and evening function were held to celebrate Cooee Heritage and Visitor Centre's 20th birthday. About 50 guests attended the evening function with special presentations being made to all those volunteers who have served since the Centre's opening.

Library Grant

Gilgandra Shire Library received a grant of \$25,000 from the State Government to do a survey of the town and find out what services residents would like to see in the Library. This will provide a guide for future Library planning and will provide information in relation to future grants for equipment and improvements. The feedback from the survey will provide a basis for deciding whether the current Library is renovated or a new library is built. The reports from the survey and focus groups will be received and reported to Council October 2008.

Central NSW Tourism Campaign – *Heart of Country*

Council contributed \$2000 towards the *Heart of Country* campaign to promote the Gilgandra area. The campaign features in magazines and newspapers, online and in television advertisements.

Community Care One Stop Shop

This one stop shop concept has been established to provide easier access to key community services for residents. Services provided include meals on wheels, community transport, respite, home assistance and information. The centre has been established in the heart of the CBD, which allows a co-operative leasing arrangement with some businesses in the local area to provide travel and employment/recruitment services.

Corporate and Strategic Plan

RTA Roads Maintenance Contract Cluster

Council successfully established an RTA Road Maintenance Contract Cluster with a resource shared RTA Engineer position between Gilgandra, Warren and Narromine Shire Councils to manage the RTA Single Invitation Maintenance Contract (SIMC) for each Shire. Gilgandra Shire Council is the Executive Council for the cluster and provides a seamless interface between the RTA and the three individual Councils. This results in savings in administrative costs for the RTA and financial benefits for the Councils through having a dedicated staff member.

The RTA Engineer position is jointly funded between the three Councils. This project has created much interest amongst other NSW Councils, with Council's Director Works & Technical Services asked to present on the concept to the IPWEA Conference and various Roads & Traffic Authority venues. This project was nominated for an IPWEA Engineering Excellence Award at the NSW IPWEA Conference in 2008.

Salary Restructure

With staff changes at all levels and the length of time from introduction of the salary structure under the Local Government (State) Award, management determined to review completely the salary structure for all employees under the LGA. After consultation with the staff, the process was developed to assess all positions, review position descriptions and complete questionnaires.

Staff were asked to review job descriptions and complete a new questionnaire with their supervisors which were then assessed by a quality control panel including General Manager, Directors and Human Resources Manager.

The process was aimed at ensuring consistency and focusing on the accountability, responsibility and supervisory roles for all positions. The review was completed at 30 June 2008 and is being finalised with staff through July/August 08.

Gilgandra and District Community Website

Council engaged consultants to construct a combined Gilgandra community and Council website thus providing one web presence for the entire Gilgandra community, rather than the traditional approach of having both community and Council websites. This has proven to be an excellent communication tool, with approximately 7000 visits per month – an increase of approximately 3000 visits on our previous website. In addition, Council has been contacted by other Councils seeking to adopt the same approach in constructing their own websites.

Creation of Position – Director Community Development and Services

A consultant was engaged to review Council's structure and gave advice on how to improve the status. This resulted in the creation of a new position to oversee the following functions:

- Orana Lifestyle Directions (disability services)
- Cooee Lodge Retirement Village
- Library
- Gilgandra Community Care
- Youth Services
- Strategic and Social Planning
- Cultural Planning

This position has provided greater interaction between Council's community service functions.

Asset Management

Council has made substantial headway in the implementation of asset management including a review of Water and sewerage strategic business plans and refining of:

- 30 year water and sewerage plans
- 10 year plant replacement program
- 5 year stormwater upgrade plan
- 5 year kerb and gutter replacement program

During 2007/08, Council provided a budget to revise the water and sewerage strategic business plans during 2008/09.

Floodplain Management Plan

A consultant's brief was prepared for a review of the Gilgandra Flood Study and Floodplain Risk Management Plan. This was done in conjunction with staff, community and the Department of Environment and Climate Change.

Draft Community and Social Plan

In line with legislation, significant consultation was undertaken with residents of Gilgandra Shire, Government Agencies and relevant stakeholders to ensure a full review of this plan. The Draft Community and Social Plan reflects the contemporary views of Gilgandra residents and will provide Council with a guideline in meeting community needs.

Electronic Document Management System

Council moved from a manual record system to electronic management of its records which has significantly improved access and retrieval of information for internal customers and improved level of service for external customers of Council.

4. List of Projects completed by 30 June 2008

Nature of Project	Date Completed	Total Cost \$000	% Council Funds (incl S94)
<u>Water & Sewerage Supply</u>			
Extend Water Mains – Cooee Drive	August 2007	24	100
Switching Gear – Water Treatment Works	August 2007	39	100
Relocated 400m water supply main in Waugan St	May 2008	40	100
<u>Recycling Project</u>			
Purchase Bins	June 2007	60	100%
Extend shed	June 2007	175	100%
Design and Construct equipment	June 2007	45	10%
<u>Dental Surgery Project</u>			
	December 2007	900	33%
<u>Orana Lifestyle Directions House</u>			
Design, tendering and land purchase	May 2008	65	0
<u>Cooee Lodge Special Care Wing</u>			
	September 2007	2400	80%
<u>Roads - State</u>			
Heavy Patching Program – Newell and Castlereagh Highways	December 2007	376	0
Shoulder Grading	February 2008	160	0
Resealing program	February 2008	313	0
<u>Regional Roads</u>			
Eumungerie Road - Reconstruct 750m	March 2008	102	0
<u>Roads 2 Recovery - Local Roads</u>			
Link Road – Gravel Resheeting	August 2007	12	0
Windurong Road – Gravel Resheeting	March 2008	24	0
Flora Reserve – Gravel Resheeting	March 2008	30	0
Mahers Hill – Gravel Resheeting	June 2008	20	0
Mialla Road – Gravel Resheeting	June 2008	17	0
Kickabil Road –Gravel Resheeting	June 2008	11	0
Hillside Road – Gravel Resheeting	June 2008	17	0
Milpulling Road – Gravel Resheeting	November 2007	32	0
Yarandale Hall Road – Gravel Resheeting	November 2007	29	0
Box Ridge Road – Reconstruct further 1.2km	November 2007	76	0
Yugundi Road – 1.5km Gravel Resheeting	November 2007	14	0
National Park 3.7km Bitumen Resealing including 800m pavement rehabilitation	February 2008	72	0
Yarrandale Road 3.1km – Bitumen Resealing	April 2008	28	0
Armatree Road 3.25km – Bitumen Resealing	April 2008	58	0
Berida Bullagreen Road – 1.4km Rehabilitation	November 2007	59	0
Morris Street - Resealing	March 2008	22	0
Wamboin Street – Resealing	March 2008	31	0
<u>Other Works</u>			
Bairstows Lane Culvert	March 2008	92	0
Footpath – 800 metre extension	May 2008	117	100

5. List of Projects in progress at 30 June 2008

Nature of Project	% Completed 30/6/08	Total Cost \$000	% Council Funds (incl S94)
<u>State Roads</u>			
Culvert Extensions – Castlereagh Highway	70%	87	0
<u>Other Works</u>			
Number 7 Bore	50%	400	50
Water & Sewer Telemetry	5%	165	100
Chelmsford Avenue Wetlands	5%	75	30
Orana Lifestyle Directions – construction of special purpose house	20%	821	0
Sewer Effluent Reuse Project	5%	950	100
Waugan St Rehabilitation	25%	45	0

6. Awards and Citations

1. Recognised with a “Highly Commended” at the Australian Telecommunications User Group Awards, March 2008, in the category Broadband Deployment Community for the myKP free wireless broadband project.
2. Nominated for an IPWEA Engineering Excellence Award at the NSW IPWEA Annual Conference.

7. Executive Summary

Gilgandra Shire Council is a medium sized multi purpose Council with an extensive range of traditional and non-traditional services including the management of a large disability service (Orana Lifestyle Directions), an extensive retirement village (Cooee Lodge), Government Access Centre, and supported employment service (Carlinda Enterprises).

Council successfully sought an increase in General Fund rating in 2007/08 with the increase spread over two years to enable additional funding for Council's local road network, a planned footpath program and loan to meet Council's contribution to the development of public space in Gilgandra's CBD in conjunction with a major supermarket development.

A similar increase applies for 2008/09. Council's financial position has been strengthened significantly over the current term of Council with all funds with the exception of General Fund on a solid footing. The special variation of 15% over two (2) years will assist Council's plans for capital works in General Fund however will, in no way, allow Council to maintain or improve General Fund infrastructure as required.

2007/08 witnessed completion of a number of major projects and significant planning for others which are proceeding in 2008/09. Many of the projects completed followed a number of years of planning and all have made significant improvements to the services provided and the community as a whole. Major achievements include:

- completion and opening of a new dental surgery within the MPS – a joint project between the Federal Government's Regional Partnerships, State Government's Dental Program and Council – at a total cost of \$900,000.
- completion and opening of an additional ten bed special care wing and administration block to Cooee Lodge Hostel funded by Council with assistance from the Federal Government's Department Health & Ageing at a total cost \$2.4 million.
- The purchase of land, design, tendering and contracting for a six bedroom special purpose residential for Orana Lifestyle Directions with construction commencing in June 08 – funded by NSW Department Ageing, Disabilities and Home Care at a total cost of \$830,000.
- Significant progress made with a long term sewer effluent reuse project. The total project will be in the vicinity of \$1 million with costs for 07/08 being \$90,000.
- In conjunction with commercial partners, myKP, Council launched a free wireless internet with Gilgandra being the first town in Australia to undertake such a project.
- Finalised assessment of a development application for a 2000m² supermarket plus adjacent tavern and café.

- Engaged consultants to undertake a study of the CBD with a view to improving the streetscape, public space and carpark adjacent to new supermarket development.
- Successfully established an RTA Cluster and RTA Engineer position with Warren and Narromine Shire Councils to manage the RTA Single Invitation Maintenance Contract (SIMC) for each Shire.
- Undertook extensive Strategic Planning to build on longer term plans for water, sewer and Council's road network and commenced, in conjunction with budget preparation for 08/09, a Capital Works Plan for General Fund.
- Resolved to change recycling service from a bag collection to a bin collection and undertook the construction of an extension to the recycling facility.
- Designed a conveyor system to assist the supported employees with sorting recycling at the Waste Facility.
- Drilled new town water supply bore and purchased equipment.
- Designed, called and awarded tenders for Telemetry system for Council's Town Water Supply Bores and Reservoirs, Gilgandra's Sewerage Pump Station and Tooraweenah Emergency Water Supply.
- Completed salary structure review for all positions under the Local Government (State) Award.
- Reviewed staffing structure within Orana Lifestyle Directions
- Successfully met external standards in annual or spot audits at Cooee Lodge Hostel, Orana Lifestyle Directions and Carlginda Enterprises.
- Designed and constructed an eight cell culvert on Bairstows Lane
- Established the position of Director Community Development and Services to manage Cooee Lodge Retirement Village, Orana Lifestyle Directions, Community Care, Gilgandra Youth Service and the Library, with an emphasis on community development and corporate and social planning.
- Commenced Community Based Heritage Study using an external consultant.
- Progressed Western Land Use Study in conjunction with Narromine, Warren, Bogan and Coonamble Shire Councils to assist in preparation for new Local Environmental Plan.
- Completed Draft Community and Social Plan.
- Undertook project to crush and recycle waste concrete for road base.
- Initiated Pedestrian Access Mobility Plan which will lead to greater access and equity for all residents.
- Constructed new Council and Community website.
- Implemented Dataworks Electronic Document Management System.
- Produced concept plan for new park to service predominantly Aboriginal children.
- Researched and prepared five year program of works to address problem spots for stormwater drainage.
- Renewed water main in Waugan Street in conjunction with street upgrade.
- Extended water main along Cooee Drive to improve water pressure in conjunction with development of new wing.
- Established new Gilgandra and District website

8. **Supplementary Information**

1. Statement of Financial Performance
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows
5. Note 6(a) – Cash Assets and Investment Securities
6. Note 6(b) – Details of Movements and Utilisation of Restricted Cash Assets
7. Note 13 – Statement of Performance Measurement
8. Special Purpose Financial Statement – Statement of Financial Performance by Business Activities

Web page link to latest Quarterly Review:

<http://www.gilgandra.nsw.gov.au/index.cfm?objectid=4C0D6AA4-FEA3-0007-8DBC98D5A564C788>